

# Public Document Pack



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Wednesday 16 September 2015

## Notice of Meeting

Dear Member

### **District Committee - Kirklees Rural**

The **District Committee - Kirklees Rural** will meet in the **Holmfirth Civic Hall, Huddersfield Road, Holmfirth. HD9 3AS** at **7.00 pm** on **Thursday 24 September 2015**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

**Julie Muscroft**

**Assistant Director of Legal, Governance and Monitoring**

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

## **The District Committee - Kirklees Rural members are:-**

### **Member**

Councillor Edgar Holroyd-Doveton  
(Chair)

Councillor Bill Armer

Councillor Robert Barraclough

Councillor Donna Bellamy

Councillor Jim Dodds

Councillor Donald Firth

Councillor Charles Greaves

Councillor Christine Iredale

Councillor Terry Lyons

Councillor Andrew Marchington

Councillor Nigel Patrick

Councillor Hilary Richards

Councillor David Ridgway

Councillor Ken Sims

Councillor John Taylor

Councillor Graham Turner

Councillor Nicola Turner

Councillor Michael Watson

# Agenda

## Reports or Explanatory Notes Attached

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**Pages**

**1: Welcomes and Introductions**

The Chair will welcome everyone and introduce members of the Committee to the public.

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**2: Minutes of the Previous Meeting**

1 - 8

To approve the Minutes of the meeting of the Committee held on 30 July 2015.

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**3: Interests**

9 - 10

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

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**4: Admissions of the Public**

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

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## **5: Deputations/ Petitions**

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

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## **6: Kirklees Dementia Action Alliance**

The Committee will receive a presentation from Elaine Bostock, giving an overview of the aims and activities of Kirklees Dementia Action Alliance, which works to improve the lives of people with dementia.

Contact: Elaine Bostock, Co-ordinator  
07854 028219  
[Elainekdaa@gmail.com](mailto:Elainekdaa@gmail.com)

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## **7: Safe Places Scheme**

The Committee will receive a presentation from Samantha Jones about the scheme. The scheme is developing a network of safe places for vulnerable people to use when out and about.

Contact: Samantha Jones, Co-ordinator Mencap  
01484 340811  
[Samantha.jones@mencapinkirklees.org.uk](mailto:Samantha.jones@mencapinkirklees.org.uk)

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## **8: District Committees and Estates and Environmental Works Budget**

11 - 16

The Committee will consider the approach, process and timescales for decision making on this budget which has been delegated to it.

Contact: Adrian Wisniewski/ Jacky Thomas  
01484 221000  
[Adrian.wisniewski@kirklees.org.uk](mailto:Adrian.wisniewski@kirklees.org.uk)  
[Jacky.thomas@knh.org.uk](mailto:Jacky.thomas@knh.org.uk)

## 9: Committee Budget Report

An overview of the Committee budgets and consideration of applications for funding:

£1,000.00 Revenue - Linthwaite Christmas Lights

£7,400.00 Revenue – Christmas Trees/ Lights 2015

£250.00 Revenue – Golcar Lily Ginnel Trail Leaflet

Contact: Julie McDowell, Area and Neighbourhood Co-ordinator  
01484 221000  
[Julie.mcdowell@kirklees.gov.uk](mailto:Julie.mcdowell@kirklees.gov.uk)

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## 10: Public Question Time

The Committee will hear any questions from the general public.

Questions submitted in advance of the meeting may enable a fuller response to be given at the meeting. If you wish to give notice of a question please contact: Councillor Edgar Holroyd-Doveton, Chair of Kirklees Rural District Committee, Tel: 07917 354959, or email: [edgar.holroyd-doveton@kirklees.gov.uk](mailto:edgar.holroyd-doveton@kirklees.gov.uk).

Alternatively, contact Julie McDowell, Area and Neighbourhood Action Co-ordinator, on the contact details below.

Contact: Julie McDowell  
Area and Neighbourhood Action Co-ordinator  
01484 221000, [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

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## 11: Dates of Future Meetings

Meeting details are as follows:

7pm Thursday

26 November 2015 (Colne Valley)

25 February 2016 (Denby Dale/Kirkburton)

24 March 2016 (Denby Dale/ Kirkburton)

Dates may be subject to change. Please check the Kirklees website, Kirklees Rural District Committee on Facebook, or local press for updates.

Contact: Julie McDowell  
Area and Neighbourhood Action Co-ordinator  
01484 221000, [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

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Contact Officer: Julie Mcdowell; Email: Julie.mcdowell@kirklees.gov.uk; Tel: 01484 221000

## KIRKLEES COUNCIL

### DISTRICT COMMITTEE - KIRKLEES RURAL

**Thursday 30th July 2015**

Present: Councillor Edgar Holroyd-Doveton (Chair)  
Councillors R Barraclough, D Bellamy, J Dodds, D Firth, C Iredale,  
T Lyons, A Marchington, N Patrick, H Richards and N Turner

Apologies: Councillors B Armer, C Greaves, D Ridgway, J Taylor, G Turner,  
M Watson.

In attendance: Approximately 30 members of public

**1 Welcomes and Introductions**

The Chair welcomed everyone to the meeting and Councillors introduced themselves.

**2 Minutes of previous meeting**

RESOLVED – That the minutes of the meeting of the Committee held on 12 February 2015 were approved as a correct record.

**3 Interests**

Councillor Barraclough declared a disclosable pecuniary interest in Agenda item 11 Committee Budget Report, East Peak Innovation Partnership Programme for the reason that he is a co-opted member of the End Peak Board, and left the meeting during consideration of the item.

Nominated representative Parish Councillor Blanshard declared an other interest in item 11 Committee Budget Report, East Peak Innovation Partnership Programme for the reason that she is a member of the East Peak Board.

**4 Admission of the public**

RESOLVED – That all items be considered in public session.

**5 Deputations / Petitions**

There were no deputations or petitions.

**6 District Committee Arrangements 2015**

The Committee considered a report which proposed arrangements for Kirklees Rural District Committee in the municipal year 2015 – 2016.

The report set out the challenges ahead for the Council and the commitment to a new way of working with the aim of creating local capacity and moving resources, responsibility and decision making closer to the geographical area where they will be used.

The District Committee would have an enhanced role providing challenge to services, be accountable for functions, consult at district level on Kirklees wide strategic planning, set a local vision and make recommendations to Cabinet on local priorities and influence services at district level. The Committee was required to develop a Plan of Place, its vision and priorities, and to put together a District Assessment.

The report put forward proposals for parish representation and co-opted membership, portfolio working and a grants scheme for 2015-2016.

RESOLVED –

- (1) That the following names be put forward to full Council for consideration as representatives of the parish/town councils and co-opted members on the District Committee for 2015-2016.

Denby Dale Parish Council, Parish Councillors Richard Brook and Maggie Blanshard.

Holme Valley Parish Council, Parish Councillors Charles Kaye, Judith Roberts and Greg Christofi.

Kirkburton Parish Council, Parish Councillors Raymond Bray and Raymond Franks.

Meltham Town Council, Parish Councillors Jean Wrathall and Paul White.

Co-opted members Colne Valley/ Golcar, Jean Margetts, Mike Moores, Robert Bamforth and Karen Armitage.

- (2) That the Committee have the portfolios of Economic Growth and Regeneration, Health and Well-Being and Place.
- (3) That the proposed criteria for the grant scheme be adopted as set out in the appendix to the report.
- (4) That the proposed dates of the committee meetings as set out on the agenda be agreed.

## **7 Community Safety Partnership Plan**

The Committee received a presentation from Chris Walsh, Safer Kirklees Manager and Inspector Trueman which gave an overview of the Plan and its key priorities.

There had been a spike in recorded crime but the overall level of crime and anti-social behaviour was down. Road safety was a key issue. Overall satisfaction levels were high. Within the Rural area Golcar issues were a concentration of dogs, abandoned vehicles and environmental issues. In Holme Valley there were concerns about dogs and in Denby Dale/ Kirkburton performance was good overall.



The “prevent model” was seen as the way forward with front line workers picking up issues through to safe guarding. Problem solving by partners was seen as critical to that. The Neighbourhood Management Groups would evolve and District Committees would align strategically with the West Yorkshire partnership.

It was noted that a local issue is speeding and that there seemed to be a perception on Facebook that there is an increase in number of stolen dogs.

RESOLVED – That it be noted that there will be opportunity for further discussion on this in future.

## 8 Public Space Protection Orders

Rob Dalby, Streetscene Action Team Manager gave a presentation on the introduction of Public Space Protection Orders (PSPO), as set out in the Anti-Social Behaviour, Crime and Policing Act 2014, in the Kirklees district.

The new orders were more flexible and could be applied to a much broader range of issues, with local authorities having the ability to design and implement their own prohibitions or requirements where certain conditions are met being that “the Council must be satisfied on reasonable grounds that activities carried out in a public space will have or are likely to have:”

- \* A detrimental effect on the quality of life of those in the locality.
- \* Are persistent or continuing in nature.
- \* Are unreasonable.
- \* And justify the restrictions imposed.

The orders to be replaced were:

- \* Designated Public Place Orders.
- \* Dog Control Orders.
- \* Gating Orders.

The new orders would be used to extend controls on street drinking to over the route of the Ale Trail as well as the existing control zones of Huddersfield town centre, Dewsbury town centre and Batley. It will allow West Yorkshire Police to respond to the identified concerns along the route of the Ale Trail.

Current dog walking control orders would be extended to include a restriction on multiple dog walking (to six dogs per walker), there would be an easier route for action on public urination and controls on nuisance caused by amplified busking.

It was noted that the offence of dog fouling is a problem everywhere with persistent offenders being tackled.

RESOLVED – That it be noted the public consultation and introduction of the orders are the next steps. The making of any future orders would be delegated to officers. This could be looked at in more depth by the Committee’s Place portfolio.

**9 Changes to Kirklees Federation of Tenants and Residents Association**

Maxine Edwards, Rural Field Worker at Kirklees Federation of Tenants and Residents Association gave a presentation on the recent changes by the organisation.

Following a review KFTRA was focusing on working closer with Councillors, Council priorities and the wider community. The District Committees would be able to use information from KFTRA consultations with tenants and its working groups on safer greener cleaner and housing improvements. The Rural area had a community panel. Groups were sign posting people and doing more health and well-being work locally. For example volunteers were doing a litter pick in Golcar, volunteers were visiting elderly residents in Golcar, a Breakfast Club had been set up by volunteers for elderly residents in Emley and a Youth Group on the Woods Estate, Golcar. There was also a training and development programme in place for local community volunteers.

RESOLVED – That the presentation be received and suggested that the work to support the community to do more for themselves link in with the Committee's Health and Well-being portfolio.

**10 Unclassified Roads Budget**

The Committee considered a report which asked it to rank a prioritised list of roads for resurfacing within the district with due consideration of their usage and the need to spend capital in accordance with good asset management principles. The list would be submitted to the cabinet to determine the Kirklees wide list.

The Local Community Roads budget and the Ward Members Schemes budget were now combined into one Unclassified Roads budget.

It was expected that the budget of £2.5 million would fund fifteen to twenty roads per annum across the entire Kirklees unclassified road network.

The report explained that the submitted priority list had been amended as a result of discussions with Councillors following a briefing session.

Martin Bowler, Head of Highways and Operations explained that this was the first time this list had been drawn up using an engineering criteria only.

A request was made for the full priority list for Kirklees to be circulated, including number of miles of unclassified roads and other roads in the district, in comparison with other districts.

RESOLVED –

- (1) That the prioritised list of roads for resurfacing, attached to the report, be noted.
- (2) That the cabinet be recommended to remove the reference to parking

charge income being part of the criteria for the unclassified roads budget.

**11 Committee Budget Report**

Councillor Barraclough declared a disclosable pecuniary interest in Agenda item 11 Committee Budget Report, East Peak Innovation Partnership Programme for the reason that he is a co-opted member of the East Peak Board, and left the meeting during consideration of the item.

Nominated representative Parish Councillor Maggie Blanshard declared an other interest in item 11 Committee Budget Report, East Peak Innovation Partnership Programme for the reason that she is a member of the East Peak Board.

The Committee budget balances were noted applications for funding were considered.

RESOLVED – That the following applications be approved:

- (1) £2,000.00 revenue for CCTV Cameras, Colne Valley and Golcar Neighbourhood Management Group (NMG) to tackle anti-social behaviour and crime.
- (2) £1,160.00 revenue for a district wide Young People's Summit.
- (3) £2,500.00 revenue contribution to the administration costs of the East Peak Innovation Partnership Programme in 2015 -2016 (Denby Dale and Kirkburton wards).
- (4) £620.00 revenue towards a garden project involving families and young people at Ruddi's Retreat, Linthwaite.
- (5) That Helen Simpson, Community Safety Officer be thanked for her support to the NMG's.
- (6) That the underspends and returns to budget as set out in the submitted report be noted.

**12 New Homes Bonus Arrangements 2015-2016**

The Committee considered a report which proposed an approach for the allocation of the New Homes Bonus grant devolved to the District Committee.

Suggestions for the criteria for spend of the £150,084.00 allocation for the Kirklees Rural area were:

- (a) The funding is used to alleviate problems caused by new build.
- (b) The funding is used to support moving to New Council.
- (c) That innovation should be encouraged.

- (d) That funding should be targeted at scheme that can demonstrate benefits across several wards.
- (e) That the allocation of funding should not commit the Council to supporting expenditure beyond the financial year.

In terms of the proposed process that:

- (a) District Committees to build on the information and community insight contained in their District Assessment to consider how this funding could support the District move towards a New Council.
- (b) District Committee members to discuss and consider the information available in order to inform how they invest this funding through commissioning. District Committees can commission public services and voluntary and community organisations, if they are able to fulfil the criteria set by Cabinet outlined above.
- (c) To ensure adequate planning for the investment of the New Homes Bonus funding can take place, it is proposed that each District Committee sets two commissioning deadlines for the funding proposals to be considered at District Committee public meetings.
- (d) It is proposed a quarterly report, summarising the use of these funds by each of the District Committee's, becomes part of the quarterly financial monitoring reports which are presented to Cabinet.

RESOLVED – That the report and the guidance on the process for the investment of New Homes Bonus funding by the District Committee be noted.

- 13**      **Golcar Township Lands Charity - Renewal of Nominations of Trustees**  
The Committee considered a report which asked it to consider nominations to the Golcar Township Lands Charity and appoint two trustees for a four year term of office.

RESOLVED – That Councillor Andrew Marchington and Mr Robert Iredale be appointed trustees on the charity, on behalf of the Council, for a four year term of office.

- 14**      **Public Question Time**  
Isaac Barnett, Youth Councillor asked a question about devolution in Kirklees. Councillors responded.

**15 Dates of future meetings**

Dates of future meetings were noted as below and noted that initial portfolio meeting dates will be circulated shortly:

24<sup>th</sup> September 2015

26<sup>th</sup> November 2015

25<sup>th</sup> February 2016

24<sup>th</sup> March 2016

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**KIRKLEES COUNCIL**

**COUNCIL/CABINET/COMMITTEE MEETINGS ETC**

**DECLARATION OF INTERESTS**

Name of Councillor

Item in which you have an interest	Type of interest (eg a disclosable pecuniary interest or an "Other Interest")	Does the nature of the interest require you to withdraw from the meeting while the item in which you have an interest is under consideration? [Y/N]	Brief description of your interest

Signed: .....

Dated: .....

## NOTES

### Disclosable Pecuniary Interests

If you have any of the following pecuniary interests, they are your disclosable pecuniary interests under the new national rules. Any reference to spouse or civil partner includes any person with whom you are living as husband or wife, or as if they were your civil partner.

Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner, undertakes.

Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses.

Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority -

- under which goods or services are to be provided or works are to be executed; and
- which has not been fully discharged.

Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.

Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.

Any tenancy where (to your knowledge) - the landlord is your council or authority; and the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.

Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -

(a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and

(b) either -

the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or

if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.





**Name of meeting:** District Committee - Kirklees Rural Public Meeting

**Date:** 24<sup>th</sup> September 2015

**Title of report:** District Committees and Estates & Environmental Works Budget

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	Yes
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for "call in" by <a href="#">Scrutiny</a>?</b>	Yes
<b>Date signed off by <u>Director</u> &amp; name</b>	15/09/15 Jacqui Gedman
<b>Is it signed off by the Director of Resources?</b>	Original Cabinet report signed off
<b>Is it signed off by the Assistant Director – Legal, Governance &amp; Monitoring?</b>	Original Cabinet report signed off
<b>Cabinet member <a href="#">portfolio</a></b>	Cllr Cathy Scott

**Electoral [wards](#) affected:** All

**Ward councillors consulted:** Rural Councillors

**Public or private:** Public

## 1. Purpose of report

- 1.1 Provide background including spending restrictions and opportunities for the estates and environment budget.
- 1.2 Confirm approach, process and timelines.

## 2. Key points

### Background

- 2.1 This budget has been known as 'Tenant led budget'. The line in the budget has always been 'Environmental works budget'.
- 2.2 The idea has been, and still is, to gain ideas, engagement and involvement in decision making from a range of sources – including councillors, tenants, leaseholders and residents.

2.3 Cabinet have recently confirmed the re-introduction of the budget with District Committees central to the governance. This will help to provide a more strategic view and make more innovative use of the funding by joining up with other budgets as well as funding some short term, quicker fix responses.

#### The intentions and restrictions on the use of the budget

2.4 The outcomes of any works commissioned must mainly benefit Council tenants.

2.5 The budget cannot be used to prop up the General fund and is meant for one off works or as pump priming.

2.6 It has been used to improve 'lettability', reduce nuisance, harassment and anti-social behaviour and enhance the environmental impact of the estate.

2.7 The Housing Revenue Account (HRA) can be used for repair and maintenance of Council housing; general tenancy management; general estate management; policy and management; core plus HRA services - contribution to corporate anti-social behaviour services.

2.8 Applications which would be particularly encouraged will include those that :-

- a. Form part of wider initiatives that receive or contribute to joint funding in line with the criteria
- b. Provide a low maintenance solution
- c. Offer value for money and are appropriate to the current climate (e.g. no hanging baskets / CCTV)

2.9 The budget cannot be used for :-

- a. Maintenance of tenant gardens – unless a separate charge is made for the service.
- b. Street lighting.
- c. Dog wardens.
- d. Personal care services.
- e. Homeless administration.
- f. Housing advisory service

2.10 There are grey areas at the margins e.g. neighbourhood management. What this means in practice is if there is another piece of work planned, we can look to see whether it would be appropriate to use this HRA budget to support the scheme.

## Resource allocation

2.11 The resource has been allocated based on number of properties in each district. It has been provided at district level in order to enable the most impact to be made.

<b>District Committee</b>	<b>Number of Council Properties</b>	<b>Resource</b>
Batley & Spen	5807	£179,150
Dewsbury and Mirfield	5521	£170,324
Huddersfield	8212	£253,347
Kirklees Rural	3150	£97,179

2.12 Roll over is approached on the same basis as the General fund with decisions as part of the usual budget process.

## Governance / approach

### Gathering ideas

2.13 Previously, proposals only came through for prioritising once a year. The new approach will be more flexible with approval gained twice a year.

2.14 Councillors, tenants, residents and leaseholders and officers will be able to propose ideas which will be gathered all year round.

2.15 KNH officers will provide support throughout and people will be enabled to progress their ideas where possible.

2.16 Initial checks will be made to confirm viability and that the proposal is within the HRA rules.

### Wider engagement

2.17 The worked up proposals together with initial costings will be presented at KNH area forums. Where these don't align with District Committee boundaries a special forum may be called to enable appropriate and wide engagement. Attendance of Councillors, tenants, leaseholders and residents will be encouraged and is fundamental to the approach.

2.18 A simple, interactive method for engaging people in prioritising the proposals will take place and a scoring mechanism introduced to enable transparency.

2.19 Each Councillor, TRA and community voice will have 1 vote.

### Decision

2.20 District Committees will be provided with the schemes for consideration and the feedback on their perceived priority from the forums. They will then confirm which of the schemes is to be commissioned.

2.21 It is to be noted that once a scheme is commissioned, more detailed costings will be confirmed. To enable maximum progress to be made, a budget contingency level of +/- 20% will be given to schemes. This means if a scheme comes in under or over the original amount, but within tolerance, further approval is not required and delivery time is not delayed.

2.22 Progress on previous schemes commissioned will also be provided as well as examples of ideas which did not meet the required criteria. This is to both help understanding of what the HRA can fund and also in case other opportunities are available to progress the idea.

## **3. Implications for the Council**

3.1 Wider thinking and bigger schemes which are linked to other monies / initiatives take longer to come to fruition. This is likely to particularly impact on year 1 deliverables.

3.2 Varied engagement levels in current area forums. It is noted that the introduction of this budget is likely to increase engagement and support the approach to devolution.

## **4. Consultees and their opinions**

4.1 Initial feedback from KFTRA has been very positive. KFTRA are looking forward to working with partners to progress this initiative.

## **5. Next steps**

5.1 Ideas collated; worked up; prioritised through special area forums; presented to District Committees in the January / February cycle for decision.

## **6. Officer recommendations and reasons**

6.1 The above approach builds on previously agreed Cabinet decisions.

6.2 The recommendation is to implement the proposed approach and review in one year to enable learning to be incorporated and adjustments made where appropriate.

## **7. Contact officer and relevant papers**

Adrian Wisniewski – Kirklees Council Relationship and Performance Manager  
[adrian.wisniewski@kirklees.gov.uk](mailto:adrian.wisniewski@kirklees.gov.uk)

Jacky Thomas – KNH Neighbourhood Operations Manager  
[jacky.thomas@knh.org.uk](mailto:jacky.thomas@knh.org.uk)

## **8. Assistant Director responsible**

Kim Brear – AD for Place  
[kim.brear@kirklees.gov.uk](mailto:kim.brear@kirklees.gov.uk)

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**Name of meeting:** District Committee – Kirklees Rural Public Meeting

**Date:** 24 September 2015

**Title of report:** Devolved Budgets - Projects & Proposals for expenditure

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	N/A
Is it in the <a href="#">Council's Forward Plan</a> ?	N/A
Is it eligible for "call in" by <a href="#">Scrutiny</a> ?	Yes
Date signed off by <u>Director</u> & name	Kimiyo Rickett – Assistant Director Communities and Leisure, 15/09/2015
Is it signed off by the Director of Resources?	No
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	No
Cabinet member <a href="#">portfolio</a>	<b>Community Development</b>

**Electoral [wards](#) affected:** Denby Dale, Kirkburton, Colne Valley, Golcar, Holme Valley North, Holme Valley South

**Ward councillors consulted:** All

**Public or private:** Public

## 1. Purpose of report

1.1 The report outlines the budget balances and funding proposals for consideration and decision.

## 2. Key points

2.1 The devolved budgets enable the District Committee to develop activities and interventions tailored to the needs of the district under priority themes.

2.2 These will be developed by the Committee under the Key Council themes of:-

**Early Intervention and Prevention** – tackling issues early to delay or prevent bigger problems from occurring.

**Economic Resilience** - building resilient communities where people are skilled and have economic opportunities.

### **2.3 Delegated Budgets**

District Committee budget balances are as follows:

- Capital - £50,727.73
- Revenue - £105,518.39
- New Homes Bonus - £150,084.00

### **2.4 FAST TRACK COMMISSIONING & DISCRETIONARY GRANTS**

Any urgent grants under £500 and commissions under £1,000 supported by Councillors, the Chair of the District Committee and approved by the Head of Safe and Cohesive Communities since the last district committee meeting to be noted on the decision summary:

Discretionary grant £500 revenue approved 06-08/15 Holme Valley Wartime Week end 5/6<sup>th</sup> September (Holme Valley South).

### **2.5 Underspends to be returned to Revenue Budget 2015 -2016**

### **2.6 Underspends to be returned to Capital Budget 2015-2016**

- Appendix 1 - 4 Projects for consideration

### **3. Implications for the Council**

Implications are as detailed in the attached reports.

### **4. Consultees and their opinions**

Consultees are as detailed in the attached reports

### **5. Next steps**

Relevant services and organisations and the public will be informed of the committee decisions. If funding is approved projects will be progressed as outlined in the attached reports.

### **6. Officer recommendations and reasons**

As detailed in the attached reports.

### **7. Cabinet portfolio holder recommendation**

Not applicable.

### **8. Contact officer and relevant papers**

Julie McDowell, Area and Neighbourhood Action Co-ordinator  
Communities and Leisure; [julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk) 01484 221000

### **9. Assistant Director responsible**

Kimiyo Rickett, Assistant Director  
Communities and Leisure; [Kimiyo.rickett@kirklees.gov.uk](mailto:Kimiyo.rickett@kirklees.gov.uk) 01484 221000



**Summary of projects for consideration**

**Report:** 1 (1 of 3)

**Project:** Linthwaite Christmas Lights

**Where:** Colne Valley

**Who:** Linthwaite Lights Group

**Why:** To support the group organise lights for the village

**Priority:** Council Supporting communities to do more for themselves

**Cost:** £1,000.00

**Cap/Rev:** Revenue

<b>Cost</b>	<b>£1,000.00</b>
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**Summary of projects for consideration**

**Report:** 2 (2 of 3)

**Project:** Christmas Trees/ lights 2015

**Where:** Denby Dale, Kirkburton, Colne Valley and Golcar

**Who:** Streetscene (Parks)

**Why:** Supply and maintenance

**Priority:** Council community cohesion and ownership

**Cost:** £7,400.00 (£900 Denby Dale, £1,300.00 Kirkburton, £2,600.00 Colne Valley, £2,600.00 Golcar)

**Cap/Rev:** Revenue

<b>Cost</b>	<b>£7,400.00</b>
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**Summary of projects for consideration**

**Report:** 3 (3 of 3)

**Project:** Golcar Lily Ginnel Trail Leaflet

**Where:** Golcar Ward

**Who:** Golcar Lilly Day Environment Group

**Why:** To support the group to reprint literature/ community history

**Priority:** Council Supporting communities to do more for themselves

**Cost:** £250.00

**Cap/Rev:** Revenue

<b>Cost</b>	<b>£250.00</b>
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**Name of meeting:** District Committee - Kirklees Rural Public Meeting

**Date:** 24 September 2015

**Title of report:** Application for funding – Linthwaite Christmas Lights

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the <a href="#">Council's Forward Plan</a> ?	Not applicable
Is it eligible for call in by <a href="#">Scrutiny</a> ?	Yes
Date signed off by <a href="#">Director</a> & name	Kimiyo Rickett, Assistant Director Communities & Leisure, 15/09/15
Is it signed off by the Director of Resources?	No
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	No
Cabinet member <a href="#">portfolio</a>	Not applicable

Electoral [wards](#) affected: Colne Valley

Ward councillors consulted: Councillors Donna Bellamy, David Ridgway and Nicola Turner

Public or private: Public

### 1. Purpose of report

The District Committee is asked to consider an application for a grant of £1,000 revenue by Linthwaite Lights Group towards Christmas lights in the village this Christmas.

### 2. Key points

Linthwaite Lights Group is raising funds to light up Linthwaite for the festival season over Christmas and New Year. A switch on event will be held in November involving the local community, church and schools.

The aim of the project is to bring some festive cheer to the village for residents and visitors and promote a sense of community cohesion. Fundraising began in January 2015 and events so far have made a huge difference to the community spirit within the village and people have formed lasting bonds for example Easter stall, curry night, psychic night and rave night. Owners of local buildings have agreed to accommodate the lights.

### Cost breakdown

Item	Amount requested from Committee	Amount requested from other sources	Total Cost
Insurance	£500	£100	£600
Hire of cherry picker to put up and take down the lights	£500	£500	£1,000
Purchase of lights		£2,000	£2,000
<b>Totals</b>	<b>£1,000</b>	<b>£600</b>	<b>£3,600</b>

The group is contributing £2,600 from fundraising including a £1,000 grant from Huddersfield Common Good Trust and from Community Spirit. Local businesses who are sponsoring the lights include Reliance Garage, Nelsons Rubber, TJs Fencing, Ricky's School of Rock and Colne Valley Black Belt Academy. The group is teaming up with Slaithwaite Christmas Lights Group to put up and take down the lights and use a PA system, sharing the cost.

### 3. Implications for the Council

The project meets the Council's vision of supporting communities to do more for themselves and for each other and creating trust and connections between institutions, businesses and citizens.

The Group is seeking to register with the Council's Grant Access Point.

The Group is liaising with Kirklees Highways on the possibility of a brief road closure on 22<sup>nd</sup> November for the switch on event and whether some lamp posts could be used for lights. Safe places for the public to stand in are being considered and local mountain rescue service has offered stewards for the event.

### 4. Consultees and their opinions

Local ward councillors Donna Bellamy, David Ridgway and Nicola Turner.

### 5. Next steps

If a grant is awarded the group will be expected to provide feedback information.

### 6. Officer recommendations and reasons

The Committee is asked to consider the application, any grant will be subject to the group registering with the Council's Grant Access Point.

**7. Cabinet portfolio holder's recommendations**

Not applicable

**8. Contact officer and relevant papers**

Julie McDowell, Area & Neighbourhood Co-ordinator Tel 01484 221000 email:

[julie.mcdowell@kirklees.gov.uk](mailto:julie.mcdowell@kirklees.gov.uk)

**9. Assistant director responsible**

Kimiyo Rickett, Assistant Director for Communities and Leisure



**Name of meeting:** District Committee - Kirklees Rural Public Meeting

**Date:** 24 September 2015

**Title of report:** Christmas Trees 2015

<b>Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	No
<b>Is it in the <a href="#">Council's Forward Plan</a>?</b>	No
<b>Is it eligible for "call in" by <a href="#">Scrutiny</a>?</b>	Yes
<b>Date signed off by Director and name</b>	Kimiyo Rickett, Assistant Director Communities & Leisure, 16/08/15
<b>Is it signed off by the Director of Resources?</b>	No
<b>Is it signed off by the Assistant Director – Legal &amp; Governance?</b>	No
<b>Cabinet member <a href="#">portfolio</a></b>	Place (Streetscene & Housing)

**Electoral [wards](#) affected:** Denby Dale, Kirkburton, Holme Valley North, Holme Valley South, Colne Valley, Golcar

**Ward councillors consulted:** All

**Public or private:** Public

### 1. Purpose of report

To consider whether to fund Christmas Trees and lights 2015 from the District Committee's revenue budget and to agree to previous locations.

### 2. Key points

Christmas trees are to be provided across the Kirklees district at a cost of £650 for the supply, erection, illuminating, maintaining and dismantling of each. This cost will be for sites where trees have been located previously.

Provision of lights only on an existing tree costs £200.

If approved the trees will be positioned in the agreed locations and installed towards the middle of November and switched on during the last two weeks in November and the first week in December. If an 'official' switch on is required, Streetscene and Housing Service will require at least 1 months' notice and a cost of £75 will apply.

The trees will be removed as soon as possible after twelfth night the 6th January 2015.

It is hoped that looking forward, community organisations and business' can be sought to fund community Christmas trees.

#### Denby Dale Ward

In 2014 funding for trees or lights in 9 village locations was agreed on the basis of £100 per tree from the Area Committee, £100 per tree from Denby Dale Parish Council, £150 per tree from Kirklees Council (Streetscene & Housing) with the remaining contribution being made up by the local communities.

The following villages in Denby Dale Ward are being asked if they wish to contribute £300 towards a tree in 2015; Birdsedge, Clayton West, Emley, Lower Cumberworth, Scissett, Skelmanthorpe, Upper Cumberworth, Upper Denby and Denby Dale.

The total cost to the district committee will be £900.

#### Kirkburton Ward

In Kirkburton Ward for 2015, the Kirkburton Parish Council is being asked to fund trees & lights at a cost of £650 each, with one tree being provided free of charge by Kirklees (Streetscene & Housing), at the locations of Farnley Tyas, Flockton, Grange Moor, Highburton, Kirkheaton, Shelley, Shepley and Stocksmoor. Kirkburton Parish Council is also funding lights for planted trees in Lascelles Hall and Thurstonland at £200 each.

It is proposed that the District Committee funds a cut tree with lights at Kirkburton Memorial Garden and a cut tree with lights at Shelley Bottoms, at a total cost of £1,300.

#### Colne Valley Ward

For 2015 it is being proposed that the District Committee funds 4 Christmas trees at a cost of £2600. The locations are; Linthwaite, Outlane, Pole Moor and Scapegoat Hill

#### Golcar Ward

For 2015 it is being proposed that the District Committee funds 4 Christmas trees at a cost of £2600. The locations are; Golcar, Cowlersley, Milnsbridge, Longwood

The tree for Paddock is to be paid for by the Huddersfield District Committee this year.

### 3. Implications for the Council

The funding of Christmas trees will help fulfil a number of Council priorities by promoting the sense of local community value and worth. In a number of cases the Council works in partnership with local business contributing financially towards the cost of the trees in the areas. The focal point of the Christmas trees enables a number of community events to take place including school and community organised carol concerts which promote community cohesion and a sense of local ownership.

### 4. Consultees and their opinions

Elected Ward Members, officers of Streetscene, and local Community Groups who are supportive of these proposals.

### 5. Next steps

Once approved officers from Streetscene, Parks & Landscapes will order the trees and organise installation for November 2015.

### 6. Officer recommendations and reasons

It is recommended that members approve the above proposals and approve the allocation of of District Committee revenue budget as follows:

Denby Dale	-	£900.00
Kirkburton	-	£1,300.00
Colne Valley	-	£2,600.00
Golcar	-	£2,600.00
<b>TOTAL</b>	<b>-</b>	<b>£7,400.00</b>

### 7. Cabinet portfolio holder recommendation

N/A

### 8. Contact officer and relevant papers

Maryke Woods. Streetscene Parks T: 01484 221000  
[maryke.woods@kirklees.gov.uk](mailto:maryke.woods@kirklees.gov.uk)

### 9. Assistant director responsible

Joanne Bartholomew. Assistant Director of Streetscene.





**Name of meeting:** District Committee – Kirklees Rural Public Meeting

**Date:** 24 September 2015

**Title of report:** Application for funding – Golcar Lily Ginnel Trail Leaflet

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Is it in the <a href="#">Council's Forward Plan?</a>	Not applicable
Is it eligible for call in by <a href="#">Scrutiny?</a>	Yes
Date signed off by <a href="#">Director</a> & name	Kimiyo Rickett, Assistant Director Communities & Leisure, 15/09/15
Is it signed off by the Director of Resources?	No
Is it signed off by the Assistant Director – Legal, Governance & Monitoring?	No
Cabinet member <a href="#">portfolio</a>	Not applicable

Electoral [wards](#) affected: Golcar Ward

Ward councillors consulted: Councillors Christine Iredale, Andrew Marchington and Hillary Richards

Public or private: Public

#### 1. Purpose of report

The District Committee is asked to consider an application for a grant of £280 revenue by the Golcar Lilly Day Environment Group to produce a Golcar Lily Ginnel Trail Leaflet

#### 2. Key points

Some time ago the Golcar Lily Day Environment Group developed a walk around the Ginnels of Golcar and with the help of the Graphic Design team at Kirklees Council they designed and produced a Ginnel Trail leaflet. The walk has proved very popular and we have almost run out of leaflets. In order to encourage residents and visitors to enjoy Golcar village and learn something about its history the group would like to have a reprint of the leaflet. The group would like to request a grant of £280 in order to pay for the leaflet to be improved and reprinted.

There are 8 volunteers are on the Environment Group. Some aspects of the leaflet need to be revised and volunteers will have to work with the Graphics Department to make these changes. Other volunteers will be walking the routes to check that they remain safe and that no work such as clearing litter, cutting back vegetation or removing graffiti is needed on them. The group will work with Walkers Are Welcome to keep the Ginnels clear and useable. The leaflets will have to be taken to suitable distribution points by volunteers at intervals and the amount needed to replenish will need to be monitored.

The group state that: the leaflet has been exceptionally popular with local walkers and visitors. Many tourists to the area use the leaflet to explore the village. Golcar Lily Day is an event which encourages large numbers of people from outside the area to visit Golcar. The ginnel trail is very popular with tourists who learn about it on our guided ginnel walks. Visitors to Colne Valley Museum are eager to walk the trail.

### Cost breakdown

Item	Amount requested from Committee	Amount requested from other sources	Total Cost
Reprinting leaflets	£200	£80	£280
Distribution	£50	£20	£70
<b>Totals</b>	<b>£250</b>	<b>£100</b>	<b>£350</b>

The group are making a contribution of £80. The Golcar Lily Day (parent group) will support the group. The group are also raising money by making and selling bird and insect boxes.

### 3. Implications for the Council

The use of the Councils Graphics team to support the design of the leaflet

### 4. Consultees and their opinions

Golcar Ward Councillors

### 5. Next steps

If a grant is awarded the group will be expected to provide feedback information.

### 6. Officer recommendations and reasons

The Committee is asked to consider the application. The group is gap registered.

### 7. Cabinet portfolio holder's recommendations

Not applicable

**8. Contact officer and relevant papers**

Sarah.Mitchell Area & Neighbourhood Co-ordinator Tel 01484 221000 email:  
[sarah.mitchell @kirklees.gov.uk](mailto:sarah.mitchell@kirklees.gov.uk)

**9. Assistant director responsible**

Kimiyo Rickett, Assistant Director for Communities and Leisure

**Kirklees Rural District Committee Delegated Budgets:**

**Revenue**

	<b>Carried forward from 2014-2015</b>	<b>Allocation 2015-2016</b>	<b>Total Budget 2015-2016</b>
Colne Valley	£9,600.61	£12,759.00	£20,546.28
Denby Dale	£2,581.49	£12,759.00	£13,741.16
Golcar	£3,204.09	£12,759.00	£14,329.76
Holme Valley North	£2,622.55	£12,759.00	£14,988.21
Holme Valley South	£16,358.78	£12,759.00	£30,424.44
Kirkburton	-£151.13	£12,759.00	£11,488.54
<b>Total</b>	<b>£34,216.39</b>	<b>£76,554.00</b>	<b>£105,518.39</b>

**Capital**

	<b>Total Budget 2015-2016</b>
Colne Valley	£5,813.75
Denby Dale	-£34.28
Golcar	£1,540.00
Holme Valley North	£25,339.57
Holme Valley South	£5,688.10
Kirkburton	£12,380.61
<b>Total</b>	<b>£50,727.75</b>

**New Homes Bonus**

	<b>Total Budget 2015-2016</b>
Kirklees Rural	£150,084.00